

Employment Application VCU America Reads Program

Completed applications along with a work-study award letter should be returned to:

Office of Community Programs / Fax: (804) 827-1920 / 1103 West Marshall Street / P.O. Box 843034 / Richmond, VA 23284-3034

Questions should be directed to Franklin Wallace, Director: (804) 828-8850

Name: _____

Last

First

MI

Position Applying for: Reading Coach (8-12 hours per week) _____ Reading Coach Team Leader (15-20 hours per week) _____

Social Security # _____ E-Mail Address: _____

Local Phone: _____ Permanent Telephone: _____

Local Address: _____ City/State/Zip: _____

Permanent Address: _____ City/State/Zip: _____

Are you eligible to work in the United States? _____ Do you receive work-study? _____

Amount of your work-study award (if applicable): \$ _____ per SEMESTER / YEAR (circle one).

PLEASE NOTE: If you know your schedule for next year, list the hours you are available to work for each of the days listed below:

Monday

Tuesday

Wednesday

Thursday

Friday

If you are a student, how many semester hours will you be taking during the Fall? _____ During the Spring? _____

Do you have a car? _____

Please indicate the areas in which you have had significant training or experience, including volunteer/community service experience:

- | | | |
|---|--|--|
| <input type="checkbox"/> Arts | <input type="checkbox"/> Health/Health Education | <input type="checkbox"/> Social Services |
| <input type="checkbox"/> Child Care Development | <input type="checkbox"/> Mediation/Conflict Resolution | <input type="checkbox"/> Teaching/Tutoring |
| <input type="checkbox"/> Community Outreach | <input type="checkbox"/> Public Speaking | <input type="checkbox"/> Youth Work/Coaching |
| <input type="checkbox"/> Computers | <input type="checkbox"/> Recreation | <input type="checkbox"/> Parenting Skills Training |
| <input type="checkbox"/> Counseling | <input type="checkbox"/> Research | <input type="checkbox"/> Other (please list) |
| <input type="checkbox"/> Mentoring | | _____ |
| | | _____ |

Please describe any additional information that would help us evaluate your application including training, your special skills, achievements, familiarity with computer hardware and software programs, or extracurricular activities:

