

# Nondegree-seeking Student Residency Form

Completion of this form is required by the commonwealth of Virginia if you are claiming entitlement to Virginia in-state tuition rates pursuant to Section 23-7.4 Code of Virginia. All questions must be answered. When not applicable, mark the N/A box. Section A must be completed by the applicant. Section B of this form must be completed by the spouse, parent or legal guardian if the applicant

is a dependent. Supporting documents and additional information may be requested. Return this form with your application for admission. If this form is not submitted, you will be classified as a non-Virginia resident. Please type.

## Section A – Applicant

1. Name \_\_\_\_\_  
last first mi other (last name)

2. Social Security number \_\_\_\_\_ 3. Date of birth \_\_\_\_\_ 4. How long have you lived in Virginia? \_\_\_\_\_

5. Are you a U.S. citizen?  Yes  No If no, what is your current immigration status? \_\_\_\_\_ Visa type? \_\_\_\_\_

6. Where have you lived for the past two years? List current address first:  
From (month/year) To (month/year) Street address City State ZIP

- |   | Yes                      | No                       | N/A                      |  | Yes                      | No                       | N/A                      |
|---|--------------------------|--------------------------|--------------------------|--|--------------------------|--------------------------|--------------------------|
| 7. Does your parent, legal guardian or spouse provide over half of your financial support or claim you as a tax dependent? If yes, Section B must be completed by your parent, legal guardian or spouse.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 11. Are you or any other member of your immediate family presently in the military? If no, go to question 12. If yes, check: <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Parent/legal guardian  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Will you have filed a tax return or paid income taxes to any state other than Virginia during the past year? If yes, which state(s)? _____   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | a. Will Virginia income taxes have been paid on all military income for one year prior to the semester in which you will enroll?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. For at least one year prior to the semester in which you will enroll, will you have:<br>a. Filled a tax return or paid income taxes to Virginia on all earned income?<br>b. Been a registered voter in Virginia?<br>c. Held a Virginia driver's license? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | b. Does the current Leave/Earnings Statement reflect Virginia withholding? If yes, effective date of change to Virginia: _____   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Do you own or operate a motor vehicle? If yes, has it been registered in any state other than Virginia during the past year?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | c. If your spouse is in the military, will you have resided in Virginia, been employed, earned at least \$10,300 and paid income taxes to Virginia for at least one year prior to the semester in which you will enroll?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|   |                          |                          |                          | 12. Answer this question only if you have lived outside Virginia, but work in Virginia:<br>Will you have lived outside Virginia, but worked in Virginia, earned at least \$10,300 and paid Virginia income taxes on all taxable income earned in this commonwealth for at least one year prior to the semester in which you will enroll? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

I certify under penalty of disciplinary action that the information that I have provided is true.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

## Section B – Parent, legal guardian or spouse

If your parent, legal guardian or spouse provides over half of your financial support or claims you as a dependent, he/she must complete this section.

1. Name of parent, legal guardian or spouse \_\_\_\_\_  
last first mi other (last name)

2. Relationship to applicant \_\_\_\_\_ 3. Citizenship  U.S.  Non-U.S. If non-U.S., visa type: \_\_\_\_\_ 4. How long have you lived in Virginia? \_\_\_\_\_

5. Where have you lived for the past two years? List current address first:  
From (month/year) To (month/year) Street address City State ZIP

- |   | Yes                      | No                       | N/A                      |   | Yes                      | No                       | N/A                      |
|---|--------------------------|--------------------------|--------------------------|---|--------------------------|--------------------------|--------------------------|
| 6. Will you have filed a tax return or paid income taxes to any state other than Virginia during the past year? If yes, which state(s)? _____   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 11. Are you or any other member of your immediate family presently in the military? If no, go to question 12. If yes, check: <input type="checkbox"/> Self <input type="checkbox"/> Spouse  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Will you have claimed the applicant as a dependent on your federal and Virginia income tax returns for the tax year prior to the semester in which the applicant will enroll?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | a. Will Virginia income taxes have been paid on all military income for one year prior to the semester in which the applicant will enroll?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Will you have provided over half of the applicant's financial support for at least one year prior to the semester in which the applicant will enroll?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | b. Does the current Leave/Earnings Statement reflect Virginia withholding? If yes, effective date of change to Virginia: _____  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. For at least one year prior to the semester in which the applicant will enroll, will you have:<br>a. Filled a tax return or paid income taxes to Virginia on all earned income?<br>b. Been a registered voter in Virginia?<br>c. Held a Virginia driver's license? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | c. If the answer to (a) is no, will the applicant's nonmilitary parent have resided in Virginia, been employed and earned at least \$10,300, paid Virginia income taxes, and claimed the applicant as a dependent for federal and Virginia income tax purposes for at least one year prior to the semester in which the applicant will enroll?                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Do you own or operate a motor vehicle? If yes, has it been registered in any state other than Virginia during the past year?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 12. Answer these questions only if you live outside Virginia, but work in Virginia:<br>a. Will you or your spouse have lived outside Virginia, but been employed in Virginia, earned at least \$10,300 and paid Virginia income taxes on all taxable income earned in this commonwealth for at least one year prior to the semester in which the applicant will enroll? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|   |                          |                          |                          | b. If the answer to (a) is yes, will the parent, legal guardian or spouse employed in Virginia have claimed the applicant as a dependent for federal and Virginia income tax purposes for at least one year prior to the semester in which the applicant will enroll?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

I certify under penalty of disciplinary action that the information that I have provided is true.

Signature of parent, legal guardian or spouse \_\_\_\_\_ Date \_\_\_\_\_